

SHERIDAN TOWNSHIP BOARD MEETING
MINUTES

Minutes of the Special Meeting, May 26, 2026, held at the Sheridan Township Hall at 7:00 p.m. Present were Clerk Marlynn Gulembo, Treasurer Jennie Borema, Trustee Jennifer Tyndall, Trustee Rich Rouwhorst, and 2 guests.

In the absence of the Supervisor, the Clerk called the meeting to order.

Pledge to the Flag. Trustee Rouwhorst moderated the meeting.

The purpose of the meeting was to discuss the Cemetery Sexton position, develop the Cemetery Sexton Job Description, and to select an Advisory Committee to interview candidates and make a recommendation to the Township Board.

Discussion was held on the Sexton position. On a motion by Rouwhorst, second by Borema, we will continue with past practice of the funeral homes remitting payment for burials directly to the Sexton. Motion carried.

Discussion was held and a job description was developed. Motion by Rouwhorst, supported by Tyndall, to adopt the Sexton Job Description. Motion carried.

Discussion was held on appointing an Interview Committee to interview applicants and make a recommendation to the Board. It was decided to establish a Committee of three members. A list of residents that may be willing to volunteer for the Committee was developed and the Clerk will contact them. As set at the May 26 regular Board meeting, interviews will take place on June 9 at 7 p.m. Clerk will send the members the Job Description prior to interviews.

Motion to adjourn by Tyndall, supported by Borema; carried.

Respectfully submitted,

Marlynn E. Gulembo

Marlynn E. Gulembo, Clerk