

Application Date _____

www.masoncounty.net

OFFICE USE ONLY

Date Ready _____

MECHANICAL PERMIT

PERMIT # _____

MASON COUNTY BUILDING DEPARTMENT

102 E. 5th St. Scottville, MI 49454 ph. (231)757-9345 fax (231)757-9253

JOB LOCATION

Name of Owner/Agent	Homeowner Phone	Has a building permit been obtained for this project? <input type="checkbox"/> Yes <input type="checkbox"/> No
Street Address/Job Location	City/Village	Township

CONTRACTOR/HOMEOWNER INFORMATION

<input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner	Name	License Number	Expiration Date
Mailing Address (Street Number and Name or P.O. Box)		City	State
			Zip Code
Telephone Number		Fed Employee ID No.	Workers Comp Insurance Carrier
Email Address			

PLEASE READ AND SIGN BELOW

Section 23 A of the State Construction Code Act of 1972; Public Act 230 of 1972, MCL 125.1523, prohibits a person from conspiring to circumvent the licensing requirements of the State of Michigan relating to persons who are to perform work on a residential building or a residential structure. Violations of Section 23A are subject to civil fines. **Signature of Homeowner or Licensee/Contractor** _____

Homeowners Only: By signing the above, I hereby certify the mechanical work described on this permit application shall be installed by me in my own dwelling in which I am living or about to occupy. All work shall be installed in accordance with the State Mechanical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the County Mechanical Inspector. I will cooperate with the County Mechanical Inspector and assume the responsibility to arrange for necessary inspections.

FEE CHART: ENTER THE NUMBER OF ITEMS BEING INSTALLED, MULTIPLY BY THE UNIT PRICE FOR TOTAL FEE.

	PER UNIT	No. of UNITS	FEE		PER UNIT	No. of UNITS	FEE
APPLICATION FEE REQUIRED non-refundable, includes one inspection	\$60.00			Solid Fuel Equipment: Outside wood burner	\$36.00		
New Residential Heating (system/duct/pipe) (ADD FINAL)	\$60.00			Solid Fuel Equipment: Wood fireplace, wood burning stove, includes chimney (ADD FINAL)	\$36.00		
Gas/Oil Equipment, gas fire place, roof top no AC (new or conversion)	\$36.00			Sprinkler Heads-Fire Suppression (per head) (ADD PIPING) MINIMUM \$24.00	.90 each		
Boiler	\$36.00			Heat Recovery Unit	\$12.00		
Solar and Geothermal (ADD FINAL)	\$24.00			Unit Heaters (Terminal Units)	\$18.00		
LPG Line	\$30.00			Unit Ventilators, VAV Boxes	\$12.00		
Generator	\$36.00			Commercial Hoods/Exhausters	\$18.00		
Duct System- MINIMUM \$30.00	.10/ft			Evaporator Coils, Chiller, Cooling Towers, Refrigeration (split system)	\$36.00		
Piping system –MINIMUM \$30.00	.05/ft			Compressor/Condenser	\$36.00		
Hydronic Piping- MINIMUM \$30.00	.05/ft			Air Handlers/Heat Wheels-- Under 10,000 CFM	\$24.00		
Water heater	\$12.00			Air Handlers/Heat Wheels- Over 10,000 CFM	\$72.00		
Air Conditioning, Heat Pump (includes split system & mini-splits)	\$36.00			ADDITIONAL INSPECTIONS (final, re-inspection, code evaluation)	\$60.00		
Humidifiers/Air Cleaners	\$12.00			Permit Renewal	\$40.00		
Dryer, Bath, Kitchen Exhaust (per fan)	\$12.00			UNANNOUNCED INSPECTION	\$102.00		
Mobile Home Set Up	\$66.00			PLAN REVIEW (contact the office for price)			
Chimney, Factory Built, Installed separately	\$36.00			TOTAL			
Whole House Exchange (plus duct work) ERV, HRV or other.	\$18.00			Make checks payable to: Mason County			

IMPORTANT INFORMATION

- DO NOT CONCEAL WORK PRIOR TO INSPECTION:** Mechanical work shall not be started until the application for permit has been filed with the Mason County Building Department. All installations shall be in conformance with the State of Michigan Mechanical Code. **No work shall be concealed until it has been inspected.**
- INSPECTIONS:** The applicant is responsible for calling the inspector to arrange an inspection. When ready for an inspection, call the inspector at (231) 757-9345 ext. 316 and provide a phone number, permit number, Township/City, and address. Call at least 48 hours in advance of the needed inspection. Provide instructions such as directions to a remote location, how to open a gate, or which door will be left open. If an inspector cannot enter the property, an additional inspection may be charged.
- EXPIRATION/EXTENSION OF PERMIT:** A permit may be cancelled one year from the date of issuance. Cancelled permits cannot be refunded or reinstated. Those needing additional time after one year from the permit issue date will be charged a **\$40 renewal fee per 6 month extension.**
- PLAN REVIEW:** Plans prepared under the direct supervision of a licensed engineer or architect (pursuant Act 299 of 1980) are REQUIRED for all commercial projects and homes over 3500 square feet. PLANS MUST BE SUBMITTED AND APPROVED BY THE MECHANICAL INSPECTOR BEFORE A PERMIT CAN BE ISSUED. Alterations and repair work within a commercial/public operation determined by the mechanical inspector to be of a minor nature may be excepted from the plan review requirement.
- Mason County will not discriminate against any individual or group because of race, sex, religion, national origin, color, marital status, handicap, or political beliefs.